

# fwm<sup>o</sup>a TOUR PROGRAM

## Fort Wayne Museum of Art Information for School Groups

Thank you for scheduling a tour at the Fort Wayne Museum of Art! Please read and share the following information with your students and chaperones.

### Before You Arrive:

- We recommend using our Orientation PowerPoint and accompanying Pre and Post Activity list to prepare students for their tour. Conversations about the purpose of an art museum and museum docents are also valuable ways to prepare—what do museums do? What should you expect to see there? **Students should expect to look closely, think critically, and share their thoughts.**
- Check the “Current Exhibitions” section of [fwmoa.org](http://fwmoa.org) and ask education staff for any available resources. Let us know of any particular topics of interest.
- **A bit of history:** The Fort Wayne Museum of Art was established as a museum in 1921 and houses contemporary art in a rotating exhibition space that also includes a permanent collection. See <http://www.fwmoa.org/About> for more information!

### When You Arrive:

- Please tell the guard at the desk how many students and adults you have with you and pay admission if necessary (see below).
- Backpacks, oversized bags, food, and drink (including water) are not permitted in the galleries. Free lockers are available in the coat room, or you may leave bags in the Early Learning Center, both at your own risk.

**Remember: The only writing and drawing utensils permitted in the galleries are pencils.**

- Clipboards or cardboard for writing upon are permitted—if you need a writing surface, ask us!
- Tours will start at your scheduled time. If you arrive more than a few minutes early, we may be finishing last-minute preparations, but you may seat your students and wait in the Early Learning Center. If you arrive late, depending on tour and docent scheduling, your tour may be condensed to fit into the remaining time.
- Please remember to keep at least one adult with each group of children when they are split up to tour the galleries.
- Photography in the galleries: you may take photos without flash; however, aside from a quick snapshot, we encourage adults to keep their phones off and enjoy the tour!

### After You Depart:

- Ask museum staff and check our website for any post-visit activities to connect your visit with learning in the classroom.
- After your visit, please let us know how we did! Your feedback will help us improve and update our programs to better serve teacher expectations. You can find the Tour Program Survey at: <https://www.surveymonkey.com/r/fwmoatour>

## Things To Remember:

### How long does the tour last?

Tours last approximately one hour with an orientation presentation followed by the guided tour in the galleries. Please try to arrive on time as depending on our tour and docent schedule we may have back-to-back tours, and arriving late may shorten your tour. If you have to cancel your tour please call the museum so we know to no longer expect you.

### Where does the bus park?

Buses should park near the back of the museum lot. If lot is full, buses can park on Barr Street near Headwaters Park.

### What if students want to come back with family and friends?

FWMoA offers FREE admission to all visitors every Thursday evening from 5pm-8pm. This is a great time for students to bring their families and friends to share what they've learned!

#### Admission Fees:

##### Free:

Thanks to the generous support of the Lincoln Financial Foundation, tours are FREE for public and private schools located in Allen, DeKalb, Noble, Steuben, LaGrange, Kosciusko, Whitley, Huntington, and Wells counties.

##### Charge for all other:

**\$6** per student. Teachers and the first chaperone per 5 kids receives free admission. Any additional chaperones will be charged at \$6.