



Fort Wayne Museum of Art

Volunteer Docent Position- Youth and Family Tours

Reports to: Children's Education Department

Description: Docents are trained volunteers who are essential to educating our youngest visitors about the diverse exhibitions on display at FWMoA, using the art as a tool to expand the minds of all who listen and learn. Docenting is a unique opportunity to work with children, heighten your mental engagement, and contribute to your community. Docents are trained to communicate with students and teachers and are given tour scripts to help them present the material and navigate through each exhibit. The training also focuses on important vocabulary, giving dynamic tours, and connecting with your audience.

Qualifications: Prospective children's docents must have an interest in art and working with children and be comfortable speaking in front of a group. No prior experience with art or children is required, but may be helpful. Flexibility, enthusiasm, and a friendly, positive attitude are key. Information is frequently shared via email, so a valid email address and the ability to use it is necessary. All new docents must pass a criminal background check before working with children.

Time Commitment: PreK-12 tours occur mainly during the months of September - May with a few during the summer. Each PreK-12 tour is an hour in length and generally happens on Tuesday - Friday 9:30 - 2:00. Docents may occasionally be asked to help with special events on evenings and weekends. Docents are expected to attend twice-monthly Monday morning meetings during the school year as training sessions.

Please contact Alyssa Dumire at 260.422.6467 or alyssa.dumire@fwmoa.org for more information.



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Application for Volunteer Docent Position- Youth and Family Tours

Please fill out the following application and send either via email to alysa.dumire@fwmoa.org or by mail at Fort Wayne Museum of Art cc: Alyssa Dumire 311E Main St. Fort Wayne, IN 46802

Applicant Information

Full Name: _____

Address: _____

Street Address

Apartment Number

City

State

Zip Code

Email: _____

Cell Phone: _____

Home Phone: _____

Which is your preferred method of contact? Email Cell Phone Home Phone

Date Available to Start: _____

Availability:

	AM	PM		AM	PM
Monday	<input type="checkbox"/>	<input type="checkbox"/>	Thursday	<input type="checkbox"/>	<input type="checkbox"/>
Tuesday	<input type="checkbox"/>	<input type="checkbox"/>	Friday	<input type="checkbox"/>	<input type="checkbox"/>
Wednesday	<input type="checkbox"/>	<input type="checkbox"/>	Weekend	<input type="checkbox"/>	<input type="checkbox"/>

Employment & Previous Experience in Related Fields

Are you currently employed? If yes, where?

Have you worked at or volunteered at other museums previously? If yes, please list name of museum and position title.

Please describe any previous experience working with children of all ages in various settings.

Questions

Why do you want to volunteer at the Fort Wayne Museum of Art?

Please describe your art background, either practical applications or knowledge-based.

I prefer to work with the following groups (mark all that apply):

Homeschool

High School

Pre-K/Kindergarten

Higher Education

Elementary

Adults

Middle School

Families